**BACKCOUNTRY ACCEPTABLE USE POLICY**

**PURPOSE**

Establish acceptable and unacceptable use of Internet resources as email, remote access and wireless technologies, laptops, tablets, removable electronic media, and email usage.

This acceptable usage policy covers the security and provides the guidelines about the appropriate use of Internet access.

**SCOPE**

The Acceptable Use Policy applies to all employees who have access to computers to be use in the performance of their work, and the devices that connect a network or interact with internal networks and business systems, including all services provided with the TCP/IP protocol, remote access and wireless technologies, electronic mail (e-mail), file transfer protocol (FTP) and World Wide Web access.

**AUDIENCE**

This acceptable use policy is intended for and should be distributed to all BackCountry personnel and vendors who have access to the internal network. It must be reviewed and/or updated as needed, and at least annually, to reflect changes to business objectives or the risk environment. Changes to the policy must be communicated to all relevant personnel.

**POLICY**

**1: Acceptable use**

* 1. The Internet access is permitted by employees where use supports the goals and objectives of the business performing their jobs. Personal use is permitted where such use does not affect the individual’s business performance.
  2. BackCountry provides computers and Internet connections to further its business interests; the company has the right to monitor all Internet searches, communications and downloads that pass through its facilities.
  3. The employees must sure that they:
* Use the Internet in a acceptable way.
* Comply with current legislation.
* Avoid business risk by their misuse of the Internet.
  1. Employees need to be warned about the dangers that downloading unknown files can present, download attachments or software onto a work computer increases the risk of a virus infection throughout the network.

**Additional PCI Requirements**

This portion of Acceptable/Unacceptable Use Policies applies to all devices that need to connect with the internal Company network and also covers all IT information communications facilities operated by BackCountry. Have a policy in place helps to protect both the business and the employee.